

**APA/ Decision/2008/01**

**29 November 2008**

**APA Decision**

**on**

**Modalities for the Function of APA Secretariat and APA Member Parliaments in the Meetings**

Since 2006 that the APA Permanent Secretariat was established in Tehran, the parliament of the Islamic Republic of Iran has generously undertaken to provide financial support for the Headquarters in Tehran as well as the salaries of Secretary-General and Secretariat administrative staff. APA Secretariat has been entitled to benefit from professional services of senior experts and academicians on a part-time and non-tenure basis as Deputy or Assistants to the Secretary General. In line with customary international standards and the common practice by all international organizations, the Third APA Plenary decides:

1. APA Secretary-General attends in Executive Council and the Plenary meetings;
2. Deputies/Assistants Secretary-General as technical staff participate in Standing Committees and Sub-Committees. The mandate is basically providing accurate background information; technical expertise; legal advises; drafting documents and supervising APA documents, as well as assistance to the Chair for the smooth conduct of all APA Meetings. They also participate in Executive Council and the Plenary to give similar technical services to the meetings;
3. APA Member Parliaments undertake generously provision of local accommodation as well as APA senior experts’ remuneration when they have hosted an APA meeting.

Jakarta, 29 November 2008